

Computers R' Us

INVOICE

5987 Main
Chicago, IL 60654

(555) 555-555

SOLD TO:

Margaret Smith
7895 Waveland Ave.
Chicago, IL 60654

INVOICE NUMBER	536524
INVOICE DATE	September 29, 2014
OUR ORDER NO.	726278
YOUR ORDER NO.	1892727
TERMS	Net 30
SALES REP	Name
SHIPPED VIA	Ground
F.O.B.	City, State
PREPAID or COLLECT	COLL

SHIPPED TO:

Same

Sales Tax Rate:

9.25%

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	15.6" Laptop	500.00	\$500.00
1	2TB External Hard Drive	100.00	100.00
		SUBTOTAL	600.00
		TAX	55.50
		FREIGHT	
			\$655.50

DIRECT ALL INQUIRIES TO:

Todd Griffith
(555) 555-555
email: someone@somename.com

MAKE ALL CHECKS PAYABLE TO:

Computers R' Us
Attn: Accounts Receivable
5987 Main
Chicago, IL 60654

PAY THIS
AMOUNT

THANK YOU FOR YOUR BUSINESS!